



Britesparks INTERNATIONAL SCHOOL

BIS_FORM_1

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Quezon City, Philippines 1110
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+63(917) 3241706
britesparksinternational@gmail.com
www.britesparks.edu.ph

STUDENT ENROLLMENT FORM

For BIS Administrators Only

Academic Year: _____ Grade Level: _____
Assessment Date: _____
LRN: _____ Student Number: _____

Dear Parents and Guardians,

All forms are designed for enrolling students in Britesparks International School. It is important that parents and guardians provide complete and accurate information so that the School can plan and provide the necessary services for your child.

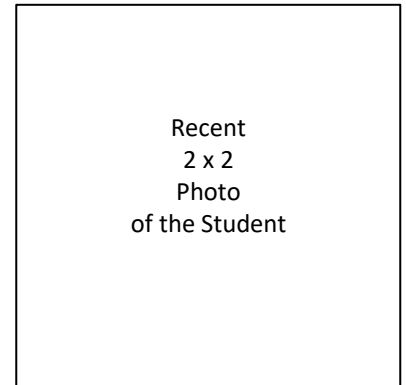
Personal information will be handled in compliance with RA 10173 known as the Data Privacy Act of 2012 (DPA).

Kindly write in print/block script and use black ink.

BIS Admin

STUDENT PROFILE

Last Name: _____
Given Names: _____
Middle Name: _____
Nickname: _____
Date of Birth: _____ Age: (Years and Months) _____
(mm/dd/year)
Place of Birth: _____
Town/City/State Country
Nationality: _____ Religion: _____
Passport No.: _____ Issuing Authority: _____



CONTACT INFORMATION

Permanent Address in the Philippines: _____
House No./Unit Number Street/Building Subdivision/Condo Name
Brgy./Town/City Country Zip Code

Mailing Address Check if the same as permanent: _____
House No./Unit Number Street/Building Subdivision/Condo Name
Brgy./Town/City Country Zip Code

Address Abroad: _____
House No./Unit Number Street/Building Subdivision/Condo Name
Brgy./Town/City Country Zip Code

FAMILY INFORMATION

Recent
2 x 2
Photo
of the Father

FATHER

Name: _____ Birthdate: _____
mm/dd/year

Mobile Number: _____ Home Telephone: _____

Office Telephone: _____ E-mail Address: _____

Business/Company Name: _____ Designation: _____

Business/Company Address: _____

Recent
2 x 2
Photo
of the Mother

MOTHER

Name: _____ Birthdate: _____
mm/dd/year

Mobile Number: _____ Home Telephone: _____

Office Telephone: _____ E-mail Address: _____

Business/Company Name: _____ Designation: _____

Business/Company Address: _____

SIBLINGS

Name	Gender	Date of Birth	School

EDUCATIONAL HISTORY (if any)

Last School Attended: _____

Year Last Attended: _____ Grade Level: _____ Contact Number: _____

Address/Location: _____

Status: Passed Withdrawn Retained

Previous School/s Attended	Grade Level	Year Attended
1.		
2.		

Previous School/s Attended	Grade Level	Year Attended
4.		
5.		
6.		

LANGUAGE INFORMATION

Child's first language: _____
 Languages spoken at home: _____

For EFL (English as Foreign Language) Students:

Has your child taken English Lessons? No Yes School Name: _____
 Has your child attended Language School? No Yes School Name: _____
 Has your child have an English Tutor at home? No Yes How many times a week? _____

EMERGENCY CONTACT INFORMATION

In case of an emergency, the first ones to be notified are the parents/guardians. However, if both are irresponsive, the School will attempt to contact the alternative emergency contacts listed below.

Names	Relationship to the Child	Mobile Number	Telephone Number	Address/ City of Residence
<i>*This name and contact number will be printed behind the student ID</i>				
1.				
2.				
3.				
4.				
5.				

TUITION AND FEES PAYMENT INFORMATION

The billing statement should be addressed to (may be more than one):

Father Mother Legal Guardian

Billing Address: Please check if same as Permanent Address; if not, please specify

Billing Information for Company-Sponsored Children

Sponsor/Company Name: _____

Company Name: _____

Address: _____

Contact Number: _____

Contact Person: _____

DECLARATION, AUTHORIZATION AND CONSENT

The information on this Form is supplied on the understanding that:

- Providing false information may result in the Student being permanently withdrawn from the Enrollment roster of BRITESPARKS INTERNATIONAL SCHOOL.
- BRITESPARKS INTERNATIONAL SCHOOL reserves the right to determine applicant placement.

By enrolling your child in Britesparks International School:

- You authorize BRITESPARKS INTERNATIONAL SCHOOL , its employees, duly authorized representatives to use, process and share Personal Data needed in the administration and processing of your child's schooling, insurance, DepEd compliance/s, accreditation purposes, and/or any person or organization who require information including institutions and medical personnel;
- You consent to BRITESPARKS INTERNATIONAL SCHOOL using your contact details and demographic information, to contact you with regard to your child and school related matters, news and announcements via phone calls, mail, email, SMS or any type of electronic facility; and
- You consent to BRITESPARKS INTERNATIONAL SCHOOL using your Personal Data for purposes of providing services to you and for other reasonable purposes which are related to the services the School provides or improvements/upgrades in the School's systems and business processes.

This declaration, authorization and consent will continue to have effect throughout the duration of your child's enrollment with BRITESPARKS INTERNATIONAL SCHOOL until expiration of the retention limit set by laws and regulations, and the period set until destruction and disposal of records, unless withdrawn in writing or withheld due to changes supplied by the School.

Signature of Parent/Guardian over printed name

Date